

**2<sup>nd</sup> Update of the Open Call for Submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure „B“  
under the programme CZ02 funded from the EEA Grants 2009 – 2014**

The Ministry of Finance, the Operator of the Fund for Bilateral Relations at Programme Level – measure „B“

updates the 1<sup>st</sup> Open Call (announced on 7 January 2014) for submission of Grant Applications for Initiatives financed from the Fund for Bilateral Relations at Programme Level – measure “B” under the programme CZ02 funded from the EEA Grants 2009 – 2014.

Applications can be submitted **continuously** from the date of the announcement of the Call for proposals until December 31, 2016 or until the total allocation is used<sup>1</sup>.

**The allocated amount under the 1st Open Call is 2 388 562 CZK, that means 90 134 EUR.**

The maximum grant amount per initiative is **530 000 CZK, that means 20 000 EUR**

I. Scope of the Fund

The objective of the Fund is to enhance the development and strengthening cooperation between Project Promoters (project researchers) and entities in the donor states and/or international organisations during the implementation of approved projects, pre-defined projects and/or subprojects within the framework of a small grant scheme under the programme CZ02. The cooperation shall be based on the exchange, sharing and transfer of knowledge, technology, know-how, experience and best practices in relation to the subject matter of the approved project.

II. Eligible applicants

Applicants eligible to draw on the Fund are **all final beneficiaries** of approved projects, pre-defined projects and/or small grant scheme sub-projects under programme CZ02, who have been implementing the project or have accomplished the project implementation and whose intention is to get financial support for their supplementary bilateral initiatives that are not part of the approved project and that will be implemented:

- a) in cooperation with the project partner<sup>2</sup>;

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<sup>1</sup> Grant Application must be submitted in accordance with the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – measure “B”, available at [www.eeagrants.cz](http://www.eeagrants.cz).

- b) in cooperation with institutions from the donor states and/or international organisations competent in the subject matter of the project implementation (i.e. actively involved in the area of project implementation for a minimal period of 1 year).

Projects financed from the EEA Grants may be implemented in cooperation (besides the above mentioned international organizations) with institutions from Norway, Iceland and Liechtenstein.

### III. Eligible initiatives

The Fund is designed to finance targeted **one-off or short-term supplementary initiatives** in approved projects, pre-defined projects and/or subprojects within the framework of a small grant scheme under the programme CZ02. These are not the initiatives crucial for achieving planned outcomes and outputs of the project/sub-project.

Initiatives, representing contributions to the implemented project and bringing knowledge or experience of the bilateral partner to the project, will be supported.

Eligible initiatives that may be financed from the Fund are activities forging stronger bilateral relations during the implementation period of approved projects/sub-projects. Such activities are not part of the original planned budget and are implemented in cooperation with a project partner or institution from the donor state and/or international organisations.

The following initiatives may be financed from the Fund:

- study and work trips, **study/exchange stays**, work visits and bilateral working meetings aiming at sharing experience and know-how, transferring best practices;
- bilateral/multilateral meetings, workshops, seminars;
- conferences aimed at bi-/multilateral meetings, presentations and building on contacts and working relations;
- the production of studies, analyses and documentation, data collection, their sharing and exchange to strengthen the cooperation between the Final Beneficiaries and entities in Donor States and international organisations;
- information and promotional initiatives to strengthen bilateral partnerships;
- other bilateral type actions.

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<sup>2</sup> Partner organisation from the Donor State means a subject from an EFTA country (Iceland, Liechtenstein, Norway) bound to the Final Beneficiary by the Partnership Agreement.

#### IV. Eligible expenditures and their reimbursement

According to Article 7.7 of the Regulation on the implementation of the European Economic area (EEA) Financial Mechanism 2009-2014, adopted by the EEA Financial Mechanism Committee, the following categories of expenditure are eligible for funds:

- fees and travel costs for participation in conferences, seminars, study/exchange stays, courses, work meetings and workshops;
- travel costs for study trips abroad;
- travel costs, per diems and salary costs for visits by experts;
- taxi costs - taxi may be used only in exceptional and justified cases, if transportation cannot be assured by other means of transport;
- expert fees;
- costs related to studies, including feasibility studies, and preparation of financial, economic and technical analyses;
- costs of conferences, seminars, working meetings and workshops, interpreting and translations of working materials;
- costs for promotional and information activities aimed at strengthening bilateral relations;
- external consultancy fees;
- travel insurance, ticket cancellation insurance;
- other costs related to the bilateral initiative (justified within the application).

Dates of the eligibility of expenditures to be covered by the Fund are given in the Grant Award Approval Letter and subsequently in the Grant Award legal act. The final date for the eligibility of expenditures is 1 month after the completion of all activities within the approved initiative financed from the Fund. Expenditures will be eligible no later than till April 30, 2017.

The mechanism of eligible expenditures reimbursement (in CZK) is based on **ex-post** payments of incurred costs after the Final Report on the initiative implementation has been approved by the Fund Operator.

#### V. Submission of the grant application

Grant applications will be submitted on a continuous basis, starting from the date of the call launch.

Evaluation of formal requirements and eligibility will be followed by the evaluation of the application relevance to initiatives and objectives implemented within the approved project, the scope of strengthening bilateral relations and the compliance with the Bilateral Fund objectives. Applications will be evaluated in the order according to the application submission date in the IS CEDR.

The application shall be submitted in the Czech language in given format and the requested grant amount shall be given in CZK.

The form of Grant Application for Initiatives financed from the Fund for Bilateral Relations at Programme Level is included in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”.

Submitting an application does not constitute a legal grant award claim.

Method of application submission in the IS CEDR, system of the ex-post reimbursement of expenditures and Final Report submission procedure, are described in the Guidelines for Applicants and Final Beneficiaries from the Fund for Bilateral Relations at Programme Level – Measure “B”. The document is also available online at [www.eeagrants.cz](http://www.eeagrants.cz).

## VI. Further information

Questions may be sent electronically to: [fmrealizace@mfcz.cz](mailto:fmrealizace@mfcz.cz). Replies will be sent by e-mail within 10 calendar days.

Based on the assessment of the implementation of the Fund and after mutual agreement with the donors, conditions of the Call for Proposals may be revised.

Information on each revision will be always published at [www.eeagrants.cz](http://www.eeagrants.cz).