
Programme CZ - Culture

Support Area: Revitalization of Movable and Immovable Cultural Heritage

Open Call for proposals of projects
to be funded from EEA Grants 2014-2021

The Ministry of Finance as the Programme Operator in cooperation with the Ministry of Culture - Programme Partner and the Norwegian Directorate for Cultural Heritage and the Icelandic Centre for Research – Donor Programme Partners

announces on 10. 12. 2019 Open Call for projects to be funded from the EEA Grants 2014-2021 under the Programme CZ - Culture in the support area Revitalization of movable and immovable cultural heritage.

1. Identification and timetable of the Call

Programme Operator	Ministry of Finance of the Czech Republic
Call Code	CH1
Call name	Revitalization of Movable and Immovable Cultural Heritage
Date of call announcement	10. 12. 2019
Opening date and time for the receipt of applications	15. 01. 2020 12:00 p.m.
Closing date and time for the receipt of applications	31. 03. 2020 12:00 p.m.

2. Objective and Focus of the Call

The main aim in the area of revitalization of movable and immovable cultural heritage is to enhance cultural heritage management related to its revitalisation and to contribute to regional development. The support is primarily aimed at movable and immovable heritage of great regional and local significance with a potentially significant effect on social and economic development of the given location. The projects will encompass preservation, restoration and presentation of cultural heritage and sustainable entrepreneurship strategies including the creation of networks of owners, administrators and managers with support from local communities and local and regional governments. Entrepreneurship strategies proposing how the restored cultural heritage will be used with the involvement of local citizens and communities, including further operation of the given site after the project has finished will be developed after approval of the grant application in all supported projects.

Support will be given to projects whose objective is to preserve and restore cultural heritage objects while also making them accessible to the public to the largest extent possible, using outreach activities and innovative presentation methods, either direct, or through digitalisation and social media.

Support will also be given to the development of technical capacity of cultural buildings allowing them to use modern methods to present their collections (purchase of technical equipment). Capacity development is understood as support for better equipment of the buildings and improvement of their technical condition, which will contribute to better accessibility and increased attendance, including the presentation of collections. We expect innovative use of advanced presentation technologies and the overall improvement of work with the audience with the aim to improve the accessibility and attractiveness of the cultural heritage for the general public. Besides technical restoration of cultural heritage, significant support will be given to its adequate long-term and short-term use (short-term use for example for new creative activities).

The programme also aims to support cultural heritage of minorities (including Roma and Jewish cultural heritage) and concrete measures directly targeting Roma inclusion. The implementation of this type of projects and activities promoting the culture and heritage of cultural, ethnic and social minorities and inclusive activities in general should improve social dialogue and understanding of diversity and enhance overall social coherence.

The projects must not generate profit throughout the implementation period. The rules for use of the income generated in and/or after the project implementation period are specified in the Guideline for Applicants.

3. Allocation of the Call

The financial allocation of the Call decisive for the selection of the projects to be funded is **482 252 918 CZK** (EUR 18 764 705). At least 10% of this amount (48 225 304 CZK/EUR 1 876 471) will be allocated to support revitalisation of movable cultural heritage. The grants are awarded in CZK.

4. Eligible Applicants

Entities that are owners or managers of cultural heritage¹:

- Any entity, public or private, commercial or non-commercial and non-governmental organisations established as a legal person in the Czech Republic or international organisations /bodies or agencies thereof active in the Czech Republic.

Natural persons are not eligible applicants.

Potential applicants are not entitled to participate in the Call if:

- they are in liquidation, insolvency, impending bankruptcy or if insolvency proceedings are brought against them within the meaning of Act No 182/2006 Coll., on insolvency and the means of its resolution (the Insolvency Act);
- they have obligations towards the State and other public budgets (e.g. breach of Article III (10) of Regulation 25/2010 of the Ministry of Culture of the Czech Republic applicable to applicants who have received a grant from the Ministry of Culture in the previous year);
- they have tax arrears in the tax records or arrears of insurance premium or of penalty on public health insurance or social security and national employment policy contributions²;
- recovery orders have been issued against them after a previous decision of the European Commission declaring that the provided aid is unlawful and incompatible with the common market;

The conditions of applicant eligibility are assessed during the project appraisal and selection and must be met as of the date of submitting the grant application. Applicants use a solemn declaration in the grant application to state they meet the requirements of the previous paragraph.

¹ Cultural heritage registered in the Central Register of Cultural Heritage of the Czech Republic (National Heritage Institute) or in the Central Register of Collections or in the libraries registered by the Czech Ministry of Culture. The categories of "National Cultural Heritage" and "UNESCO Heritage" are excluded.

² The no-arrears conditions are met if the tax payer has been permitted to delay the payment of tax or to pay tax in instalments pursuant to Section 156 of Act No 280/2009 Coll., the Tax Code, or to pay insurance premium and penalty in instalments pursuant to Section 20a of Act No 589/1992 Coll. on contributions to social security and to the national employment policy.

5. Eligible Partners and Support for Donor Partnership Projects

The priority of the EEA Grants 2014-2021 is to strengthen partnership between the Czech entities and entities from the donor states, i.e. Iceland, Liechtenstein and Norway. The grant applications can therefore be submitted also in partnership with relevant partner institutions from the donor states. The partnership is not mandatory. However, it will be favoured in the evaluation process. Eligible expenditure on supporting and strengthening the partnership can be included in the project budget.

Eligible partners are organisations/entities or natural self-employed persons from the donor states and/or organisations/entities from the Czech Republic who participate in and efficiently contribute to project implementation.

Eligible partners from donor states:

- Any entity, public or private, commercial or non-commercial as well as non-governmental organisations established as a legal person in donor states or an international organizations/ bodies or agencies thereof active in donor states;
- Natural self-employed persons who are legal residents in donor states.

Eligible partners at national level:

- Any entity, public or private, commercial or non-commercial as well as non-governmental organisation established as a legal person in the Czech Republic or an international organizations/ bodies or agencies thereof active in the Czech Republic;

Natural persons are not eligible partners.

6. Eligible Activities, Period of Project Implementation and Sustainability

In the area of immovable cultural heritage, support will be given to:

- Immovable “Cultural Heritage” listed in the Central Register of Cultural Heritage of the Czech Republic. This involves buildings and groups of buildings as well as landscape and garden compositions as part of cultural landscape.

The categories of “National Cultural Heritage” and “UNESCO Heritage” are excluded.

Note: Preservation and restoration of immovable property in preservation areas (not separately listed as cultural heritage in the Central Register of Cultural Heritage of the Czech Republic) will not be supported.

In the area of movable cultural heritage, support will be given to:

- Collection items and museum-type collections registered in the Central Register of Collections.
- Movable “Cultural Heritage” registered in the Central Register of Cultural Heritage of the Czech Republic.
- The most important parts of written cultural heritage. Historic written heritage (registered in the Central Register of Collections and Central Register of Cultural Heritage of the Czech Republic) as well as unique new library collections registered in the lists kept by the Czech Ministry of Culture may be subject to restoration works, digitalisation, documentation and presentation.

The categories of “National Cultural Heritage” and “UNESCO Heritage” are excluded.

Support will be given to the following activities:

- Construction and non-construction modifications and repairs of immovable cultural heritage, consisting mainly in conservative restoration, restitution of older conditions, corrective restoration, maintenance and stabilization repairs and restoration works, presentation of cultural heritage, granting accessibility of the site for general public and transformation for suitable use;
- Adaptation for new use of immovable cultural heritage;
- Creation of suitable environment in which movable cultural heritage, collections and library stock can be kept (including necessary construction works and technical measures), restoration and other artistic and technical works ensuring their long-term maintenance, any activities aiming at accessibility and further use (such as innovative presentation methods, digitalisation, etc.);
- Compulsory accessibility (to the maximum extent possible) and presentation of cultural heritage as an inseparable part of the project (note: long term adequate use in a suitable manner will be required at least for the set sustainability period after the end of the project):
 - Immovable cultural heritage must be accessible to the general public (used for example for cultural and educational activities, leisure time activities, community gatherings, innovative presentation of cultural heritage, business activities enhancing social cohesion, etc.);
 - Movable cultural heritage must be accessible to the general public, or accessible for research purposes, including on-line access to digitalised cultural heritage.
- Formulation and implementation of entrepreneurship strategies is an inseparable part of the project (compulsory development after the grant has been approved).

Support can also be given to the following additional activities that may be implemented on a one-off or repeated basis (activities that can only be implemented as part of the activities defined above):

- Creative workshops, courses/trainings, conferences and seminars focused on cultural heritage restoration and maintenance;
- Creative workshops, courses/trainings, conferences and seminars focused on cultural heritage revitalisation, use and management; social inclusion, involvement of local communities and work with audience;
- Short-term activities (such as cultural events, community gatherings, new creative activities).

The above-listed types of activities are not limitative but exemplary. Activities other than the above may be considered eligible if the applicant justifies the need to carry them out for the purpose of project implementation, respecting the programme’s objectives and outcomes.

All activities may be implemented in **bilateral partnership**. Bilateral cooperation in projects is awarded with points in the evaluation of applications, with more points awarded to applications with a deeper involvement of the bilateral partners.

The activities must be conducted in the territory of the Czech Republic and/or in the territory of the donor states.

Cross-sectional focus:

The Memorandum of Understanding on the Implementation of the EEA Financial Mechanism 2014-2021 defines the cross-sectional focus supported across all projects through a point-to-point evaluation of applications. This cross-sectional focus is aimed at:

Support for **cultural heritage of minorities** (including German, Roma and Jewish cultural heritage), activities aimed at **social inclusion** of minorities and vulnerable groups and **regional development**.

Period of Project Implementation:

The deadline for completing the project implementation and all its activities is **30. 4. 2024**.

Sustainability:

In the grant application, the applicant indicates how the project outputs will be sustained after the end of project implementation. The sustainability period is generally set at 5 years. More detailed information is provided in the Guideline for Applicants.

7. Programme Objectives and Project Relevance

The overall objective of the programme is to strengthen social and economic development through cultural cooperation, cultural entrepreneurship and cultural heritage management. In this support area, the programme aims to strengthen the cultural heritage management related to revitalizing of cultural heritage and contributing to regional development. It also supports cultural heritage of minorities (including Roma and Jewish cultural heritage) and activities directed at culture and inclusion of cultural, ethnic and social minorities.

In order to measure programme's achievements and its impact, the expected programme outcomes and outputs were identified. Thanks to their indicators it will be possible to assess the programme's development. The projects supported under this and the following calls within the programme contribute to the fulfilment of these outcomes and outputs.

In relation to the focus of this open call, the applicant shall describe the relevance of the project to the overall objective of the programme and to enhancement of cultural heritage management (Programme Outcome no. 1) in the application. Based on the focus of the project, the applicant shall also describe how the project contributes to the restoration and revitalization of cultural heritage sites/objects (Programme Output no. 1.1/Programme Output 1.2) and how it supports their innovative use (Programme Output 1.3).

In the application, the applicants will select the outputs and indicators that are relevant for their project, specifying the planned target value (i.e. the value that should be achieved through the implementation of the project). The applicants make the selection in the list of programme indicators applicable to this call that are listed in the table below:

Programme Objective		Social and economic development strengthened through cultural cooperation, cultural entrepreneurship and cultural heritage management	
Programme Outcome/ Output		Indicator	Further Specification
Outcome 1	Cultural heritage management enhanced	Annual number of visitors to supported cultural heritage sites and cultural activities	Mandatory indicator, monitoring target value.
		Annual revenue (in CZK) generated by revitalised cultural heritage	Mandatory indicator, monitoring target value.
		Share of visitors to supported cultural heritage sites reporting increased knowledge of the cultural heritage of minorities, including Roma	Facultative indicator, monitoring target value.
		Number of jobs created	Facultative indicator, achieved value will be disaggregated by gender and age, monitoring target value.
Output 1.1	Cultural heritage sites restored and revitalised	Number of immovable cultural heritage sites restored and revitalised Out of: – Number of immovable minority	Mandatory elective indicator, binding target value.

		cultural heritage sites restored and revitalised	
		Number of professional staff members trained in restoration and revitalisation of immovable cultural heritage	Facultative indicator, achieved value will be disaggregated by gender, binding target value.
Output 1.2	Cultural heritage objects restored and revitalised	Number of movable cultural heritage objects digitised and made available for the public	Mandatory elective indicator, binding target value.
		Out of: <ul style="list-style-type: none"> – Number of movable minority cultural heritage objects digitised and made available for the public 	
		Number of movable cultural heritage objects restored and made available for the public	Mandatory elective indicator, binding target value.
		Out of: <ul style="list-style-type: none"> – Number of movable minority cultural heritage objects restored and made available for the public 	
		Number of professional staff members trained in restoration and/or digitization of movable cultural heritage	Facultative indicator, achieved value will be disaggregated by gender, binding target value.
Output 1.3	Innovative use of cultural heritage sites and objects supported	Number of entrepreneurship strategies developed and implemented	Mandatory indicator, binding target value.
		Number of interactive tools applied for the presentation of cultural heritage	Facultative indicator, binding target value.
		Number of professional staff members trained in entrepreneurship	Facultative indicator, achieved value will be disaggregated by gender, binding target value.
		Number of supported events at cultural heritage sites	Facultative indicator, binding target value.

Every applicant shall set realistic target values for selected indicators in the application. The achievement of the target values will be monitored throughout project implementation by means of monitoring reports.

Programme outputs and target values of the related output indicators are binding due to their direct link to project activities and its budget.

The implementation of the project contributes to achieving of the programme outcome; however, the achievement of the programme outcome may depend on factors that are outside the control of the project promoter. The target value of the programme outcome indicator has been set up for the purposes of monitoring; a failure to achieve the target value must be justified in the respective monitoring report.

In addition to the relevance of the project to the programme, the applicants are also required to define the purpose of the project in relation to the identified programme outcome no. 1 (Cultural heritage management enhanced) in the application. The applicant also defines the outputs of individual project activities including respective indicators. **These outputs and the related target indicator values are binding** as they are directly connected with the activities of the project and its budget.

Detailed information regarding the setup of programme/activity outputs and programme outcome, their binding effect and the descriptions and definitions thereof are provided in the Guideline for Applicants.

8. Eligible Expenditure

As the programme aims at cultural heritage revitalisation (and not only renovation), the projects must include activities leading to an adequate long-term use of the revitalised heritage. It is desirable that the projects include also short-term cultural, educational and community events or other suitable activities contributing to revitalisation and further development of the given site.

The share of non-investment expenditures in the total amount of all eligible expenditures must be at least 15%.

The rules on which categories and types of expenditure are eligible and can be claimed as eligible are described in the Guideline for Applicants and in the [Guideline of the National Focal Point for Eligible Expenditures under the EEA/Norwegian Financial Mechanisms 2014-2021](#).

9. Grant Amount – Co-financing – Advance Payments – System of Payments

The minimum grant amount is 5 140 000 CZK (EUR 200 000), the maximum grant amount is 38 550 000 CZK (EUR 1 500 000).

The grant rate is shown in the table below.

Type of applicant	Grant (EEA Grants 2014-2021 + state budget)	Co-financing by the project promoter
Public organisation associated with the state budget	90 %	10 %
Public organisation not associated with the state budget	90 %	10 %
Private organisation	60 %	40 %
Non-governmental non-profit organisation	90 %	10 %

The final date for eligibility of expenditure is 30. 4. 2024.

The applicant may ask for an advance payment to finance the project at max. 60% of the awarded grant. For non-governmental non-profit organizations the amount of the advance payment may be up to 70% of the total value of the grant (depending of the type of applicant, see the Guideline for Applicants). The applicant will justify its request for advance financing in the grant application. In accordance with Act No 218/2000 Coll. on budgetary rules, the advance payment is not provided to public entities associated with the state budget (organisational units of the state and to state contributory organisations).

For interim payments, the expenditure of the project promoter will be reimbursed ex-post based on the expenses actually incurred (payment requests will be submitted together with the monitoring reports; monitoring reports shall be submitted every 4 months). The project promoter shall submit lists of expenditures including the required relevant documents.

Each Payment Request (including the Advance Payment Request) shall be divided into investment and non-investment planned expenditure/expenditure and the share of non-investment expenditure in each Payment Request shall be at least 15% of the amount to be reimbursed.

The final payment (10% of the grant) will be paid after approval of the final report.

There is no legal claim for the grant.

10. Drawing up and Submitting the Grant Application

Grant applications can be filled in and submitted only electronically through the information system CEDR (IS CEDR) by **31. 3. 2020 12:00 p.m.**

The grant application and its annexes will be drawn up in the Czech language (only the Brief Summary of the Project and relevant fields in the application will be written in English) and in the standardised format (if the standardised format is established for the given annex - see the Guideline for Applicants). Selected parts of the grant application will be written also in English in a form of an annex.

The information needed for drawing up and submitting the application is provided in this Call, the Guideline for Applicants and in the captions and help comments in the IS CEDR.

- The Guideline for Applicants is available at www.eeagrants.cz.
- The application must contain all required annexes - see the Guideline for Applicants. Standardised annexes can be downloaded from www.eeagrants.cz.

Among the required annexes of the application are:

- A valid building permit or consent was issued or a statement of applicable planning and zoning authority was provided saying that a building permit or consent is not required (applicable to immovable cultural heritage).
 - Positive statement EIA or a statement issued by the nature protection agency saying the statement EIA is not required (applicable to immovable cultural heritage).
 - Obligatory statement pursuant to provisions specified in Act No. 20/1987 Coll., the State Cultural Heritage Conservation Act (applicable to movable and immovable cultural [heritagemonuments](#)).
 - Project documentation (project documentation for issue of the building permit etc.) submitted in the electronic form (if relevant).
- During the appraisal of the grant application, the applicant may be invited to submit the paper forms of some annexes (large format annexes, drawings etc.).
 - The mandatory data to be filled in the grant application include information on all consultants involved in the preparation of the grant application.

Technical requirements and recommendation

- The application and annexes must be signed with a qualified electronic signature by the statutory or authorised representative of the applicant.
- The IS CEDR can be entered through: www.eeagrants.cz/cedr.
- In case of technical difficulties with the preparation and submission of the application it is possible to contact the person mentioned on the home page of IS CEDR 2014-2021; Contacts.
- The grant application and its annexes can be prepared in IS CEDR gradually, the system enables saving the already completed parts.
- The grant application must be filled in while bearing in mind that the process of project appraisal and selection will use exclusively the information contained in the grant application and its annexes. All parts of the grant application must be therefore filled in carefully, specifically and clearly.
- We recommend submitting the application sufficiently in advance before the deadline of the Call. Leaving the submission of the application to the last minute could cause problems due to the system overload.

11. Publicly Accessible Documents for the Implementation of the EEA Grants 2014-2021

Documents (Regulations, guidelines and methodologies) are accessible on the following websites:

Financial Mechanism Office (mainly Regulation on the Implementation of the EEA Financial Mechanism 2014-2021)	www.eeagrants.org
National Focal Point (mainly the Guideline of the NFP for Eligible Expenditures)	www.mfcr.cz , www.eeagrants.cz
Programme Operator	www.eeagrants.cz/culture
Programme Partner	www.mkcr.cz

12. Process of Application Appraisal and Project Selection

The phases of the project appraisal which will be applied in the selection of applications submitted under this call include:

1) Assessment of the formal requirements and eligibility

The formal requirements and eligibility will be assessed by the Programme Partner according to the defined criteria.

Applications that do not meet the criteria of formal requirements and eligibility will be excluded from further appraisal. The applicant may appeal against the exclusion of the application due to a failure to meet the formal requirements and eligibility through IS CEDR within 15 days after receiving the decision on the rejection of the application.

The applicant will be informed of any shortcomings identified (e.g. completeness and legibility) and invited through the IS CEDR to make corrections of the annexes to the application. The applicant may make additions and amendments that do not increase the quality of the application. The application itself cannot be amended after its submission.

2) Assessment of the quality of the application by external evaluators

Each application is assessed by two external evaluators. The resulting score of the grant application is the arithmetic average of the scores of both evaluators.

If the difference between the total scores of the evaluators is higher than 20% of the value of the higher score, the application will be assessed by a third evaluator. The resulting score will be the arithmetic average of the scores that are the closest to each other.

3) Assessment of the applications by the selection committee

The selection committee receives a list of all projects that were assessed in terms of quality. The projects are ordered on the list by the resulting score received in the appraisal by external evaluators (arithmetic average of scores). The selection committee discusses the submitted projects and submits a list of recommended projects including reserve projects to the Programme Operator - the Ministry of Finance - for verification.

4) Verification by the Programme Operator

The Programme Operator verifies the process of appraising the applications including a verification of each of the recommended applications.

5) Approving/ disapproving the grant

Based on the result of the verification, the Programme Operator decides on approving/ disapproving the grant and informs the applicant about the next steps. A grant approval letter and subsequently a legal act on grant award are issued for the successful applicants. Unsuccessful applicants receive a legal act on not awarding the grant. It is not possible to appeal the decision.

Beginning of approved projects is expected 6 months after the closing date for receipt of applications (i.e. October 2020).

Information on the conditions of state aid

It is not possible to finance projects that constitute state aid and require a notification to the European Commission.

It is also possible that a project will not be supported from public sources at the maximum extent as defined in Section VIII of this Call. This concerns the groups and categories of state aid where the GBER³ must be applied - General Block Exemption Regulation (which assumes, if certain conditions are met, compatibility of the aid with the EU internal market and therefore the aid can be provided without the necessity of a detailed examination by the European Commission). Another case is the provision of support in the form of de minimis (which is not considered state aid due to its low amount because it does not meet all aspects of the definition of state aid pursuant to Art. 107 of the TFEU).

13. Criteria for Formal Requirements, Eligibility and Quality

1) Formal requirements criteria

- The application was submitted within the due period set in the call.
- The application document is drawn up in the required language in line with the call.
- All mandatory data are filled in the application.
- The application is electronically signed by a statutory representative of the applicant or an authorised person.
- All mandatory annexes are complete and are provided in the required form in line with the call and the Guideline for Applicants.

2) Eligibility criteria

- The applicant is eligible.
- The partner/partners is/are eligible (if partnership is applied).
- The project complies with the focus of the call (programme area, outcome, outputs).
- The project activities are eligible.
- The place of the project implementation complies with the conditions of the call.
- The expected duration of the project implementation does not exceed the deadline for completing project implementation set in the call.
- The requested amount of grant complies with the conditions set in the call.

3) Quality assessment criteria

³ Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, so-called General Block Exemption Regulation.

Detailed criteria for assessing the application quality

Evaluation criterion	Max. score for the criterion (out of 100 possible)
1 Applicant's ability and readiness to implement the project	9
The applicant or their technical support provider has adequate administrative capacity and resources to implement the project, complying with the Programme Operator's and Programme Partners' requirements for project implementation monitoring.	3
The management structure, technical preparation and implementation of the project are clearly described, detailing the division and securing of individual implementation steps, including the role of the technical support provider (where proposed by the applicant). The applicant and external technical support provider (if any) have sufficient technical resources to implement the project and it can be expected that the project will be implemented successfully. The roles of the partners in project implementation are clearly described and detailed (for partnership projects).	3
Project publicity is clearly described, outlining individual advertising activities. The project envisages communication with experts and general public (social networks etc.).	3
2 Importance of the project and its social economic contribution	34
The project proposal has been consulted with the local/regional community and is relevant to its needs and requirements. The project is expected to strengthen the community's relationship to cultural heritage, increase its interest in local/regional history and strengthen local/regional identity and awareness.	4
<ul style="list-style-type: none"> — The Applicant has submitted the opinion of the expert community, i.e. the opinion of the competent local office of the National Heritage Institute. The competent local office of the National Heritage Institute is the expert guarantor and represents clearly defined expert community (compulsory for all projects): (1 point) – The applicant has submitted the opinion of the local government or interested associations and groups (religious, ethnic, interest groups, etc.), proving that the projects corresponds to their needs and requirements (where relevant – according to the nature of the project, not compulsory). This opinion does not address cultural heritage protection. (2 points) – A consultation regarding the use of the cultural heritage site is planned within the project (e.g. for complementary activities) (21 points). 	
<i>Note. The points for this criterion will be summed up. More options may apply at the same time.</i>	
Current condition, degree of deterioration or threat to the cultural heritage addressed by the project (immovable property/ item/ collection/ library stock), whose repair/ reconstruction/ maintenance/ use (or another measure) is supposed to be funded from the requested resources (urgency of intervention):	10
Immovable cultural heritage	
<ul style="list-style-type: none"> – Serious disrepair or threat of total destruction requiring immediate intervention to avoid irreparable damage (a single year of non-activity leads to extensive irreversible damage – such as extensive damage to the roofs – massive leakage, serious static impairment, wooden structures affected by fungus, etc.). (10 points) – Serious disrepair or extensive damage not requiring immediate intervention (extensive irreversible damage is not expected despite several years of non-activity). (5 points) – Good condition or minor damage. (0 points) 	

Movable cultural heritage

- Fast deterioration requiring immediate intervention to avoid irreversible damage. (10 points)
- Extensive damage to the item, its condition is stabilised without fast deterioration that would require immediate intervention. (5 points)
- Good condition or minor damage. (0 points)

Museum-type collections and written cultural heritage

- The collection/stock is subject to fast deterioration requiring immediate intervention in order to avoid irreversible damage, or the collection/stock has not been processed yet and therefore cannot be made accessible and used. (10 points)
- Significant damage, the condition is stable, without fast deterioration requiring immediate action. (5 points)
- Good condition or minor damage. (0 points)

Note. Only one option is to be selected under this criterion.

The subject-matter of the project is unique or exceptionally authentic. It is exceptional, authentic and unique in terms of the craftsmanship employed, construction and technical solutions, location or similar aspects or has an outstanding scientific value.	7
---	---

The project keeps cultural heritage alive and functional and the subject-matter of the project is publicly accessible to the maximum extent possible (use for cultural and educational activities, leisure time activities, community gatherings, innovative presentation of cultural heritage, entrepreneurship enhancing social cohesion, research purposes, on-line access to digitalised cultural heritage, etc.).	8
--	---

Degree of accessibility:

- The object of support is permanently publicly accessible (to the maximum extent possible) to the general public or study purposes, including on-line access to digitalised cultural heritage. (8 points)
- Temporarily accessible to the public (by means of one-off events, such as exhibitions, workshops, concerts, etc.)(3 points)
- Inaccessible to the public – the application will be excluded from the selection process.

Note. Only one option is to be selected under this criterion.

The project aims at maximum accessibility of cultural heritage for physically disabled persons (regarding technical solutions and construction, conservation, etc.).	1
--	---

The project provably contributes to job creation (at the local/regional level), or creates conditions for new business opportunities enhancing social coherence.	3
--	---

The project will be implemented in public-private partnership.	1
--	---

3 Project structure, risks, activities and outputs 30

The structure of the project is clearly defined and individual activities are described, including the order of their implementation. The activities are interrelated (and quantified in the project, with specification of the budget). Projects involving restoration of immovable heritage will submit materials documenting the current stage of project preparation (in electronic form).	6
--	---

The proposed project activities are necessary to achieve the purpose of the project and their outputs comply with the objectives of the Programme Culture. The proposed method of implementation is efficient in comparison to possible alternative	10
---	----

	methods/technical solutions - the most effective solution has been chosen.	
	The proposed time schedule of project implementation is clear, realistic, corresponds to the content and order of the implemented activities. The schedule also appropriately reflects other factors, such as climatic conditions, feasibility in terms of time consumption, etc.	5
	The logical framework of the project clearly outlines the relevance of the project in relation to the Programme, specifying the indicators and methods of their verification (outputs, outcome, objective). The initial and final indicator values are realistic; the indicators are quantified and objectively measurable in terms of quantity and time. The resources for verification are specified in the project and will be available and appropriate for verification of the initial and final indicator values. The purpose of the project is in line with the result/outcome of the Programme.	5
	Project risks are clearly defined and relevant, including a proposal of risk elimination measures to be adopted to secure smooth project implementation.	4
4	Cost-effectiveness and sustainability	15
	Budget:	5
	<ul style="list-style-type: none"> - The expenditures are eligible; - The budget items presented are necessary for the implementation of the project activities and are in line with the project proposal; - The units indicated for individual budget items are measurable; - The value of budget items amount is adequate and comparable to the costs of other similar projects (for example based on a comparison with similar projects); - Unit prices correspond to prices that are usual in the local market. 	
	Total project costs are adequate to the expected results:	5
	<ul style="list-style-type: none"> - Projects involving immovable heritage including the equipment and inventory – the price for m2 (m3) of heritage restored or made accessible is comparable to the prices of works leading to similar results; - The costs budgeted for collection items and museum collections are adequate to the given type of items or collections; - Projects involving written cultural heritage projects specify the numbers of registered, digitalised, treated and de-acidified units of library collections and archive stock (units, kg, etc.) related to the costs - adequacy of costs, quantitative aspects. 	
	The plan for subsequent use and accessibility of cultural heritage is realistic in the long term, logical, consistent and contains a long-term funding plan. The project outcomes will be sustainable for at least five years and the methods used to achieve sustainability are clearly described (“due care and diligence”). The risks associated with subsequent use are clearly defined, including a proposal of measures for their elimination.	5
5	Horizontal (cross-sectional) policies	12
	The project addresses cultural heritage of minorities (German, Jewish, Roma and other).	1
	The project is focused on inclusion of minorities (e.g. Roma). It enhances the awareness of the culture of social, ethnic and cultural minorities. Project activities (workshops, educational and cultural activities, presentation of cultural heritage, gatherings, etc.) aim at improving the access to minority groups, their culture, address their needs and increase public awareness of their lives.	4

The project contributes to strengthening of bilateral cooperation with donor state partners:	6
<ul style="list-style-type: none"> – Without bilateral cooperation. (0 points) – Bilateral cooperation is limited to individual events (e.g. additional activities). (2 points) – Bilateral cooperation will be continuous throughout the project period. (4 points) – Bilateral cooperation will continue after project termination – throughout sustainability period. (6 points) 	
<i>Note. Only one option is to be selected under this criterion.</i>	
The project involves additional activities.	1
Total	100

Point evaluation

In order to ensure the highest level of objectivity every external evaluator evaluates the fulfilment of each criterion on a below described scale from 0 to 5 points (except for criteria where only one option is selected, or where the points are summed up). The value obtained for each criterion is then converted by the percentage rate according to the maximum amount of points that can be obtained for the given criterion. For example, a grant application, fulfilling a certain criterion with maximum score 10 points, is evaluated by the external evaluator as 4 – Good. The number of points awarded for this criterion will be after the conversion by the percentage rate 8 points, i.e. 80% of the maximum points that can be obtained for this criterion.

0 – The project does not meet the evaluated criterion or the criterion cannot be evaluated due to missing or incomplete information (the grant application is awarded 0% of the maximum score for the criterion).

1 – Very poor. The criterion has only been fulfilled in a superficial and unsatisfactory manner (the grant application is awarded 20% of the maximum score for the criterion).

2 – Poor. There are serious and substantial shortcomings concerning the given criterion (the grant application is awarded 40% of the maximum score for the criterion).

3 – Satisfactory. Although the project addresses the given criterion from a broad perspective, there are shortcomings that would require corrections (the grant application is awarded 60% of the maximum score for the criterion).

4 – Good. The project fulfils the given criterion; with some space for improvement (the grant application is awarded 80% of the maximum score for the criterion).

5 – Excellent. The proposal successfully addresses all aspects of the given criterion (the grant application is awarded 100% of the maximum score for the criterion).

The total score sums all scores awarded for individual criteria. The maximum total score is 100 points.

14. Information on Providing Consultations on the Call

Any queries concerning the Call (e.g. submitting the grant application, conditions of the Call, the method of appraisal and award of grant) can be:

- sent by e-mail to fondyehp@mkcr.cz.
- asked personally at mobile phone:

Ministry of Culture of the Czech Republic
EEA/Norway Grants Unit

Jan Hrdlička
tel.: +420 702 010 459

Radek Bouška
tel.: +420 725 749 920

Alena Kubištová
tel.: + 420 725 556 469

The queries may be raised no later than 5 working days before the final date for submitting the grant applications. The reply will be sent to the applicant within 5 working days, at the latest on the last day of the Call. Only replies given in writing are binding.

Frequently asked questions and answers will be published in the section Questions and Answers www.eeagrants.cz.

Potential donor project partners can use this contact information:

Iceland:

Icelandic Centre for Research (Rannis)

Email: eeagrants@rannis.is

Website: www.rannis.is

Liechtenstein

EEA Grants Coordinator for Culture

Arno Oehri

Email: arnoehri@eeagrants.li

Phone: +423 373 67 12

Website: www.eeagrants.li

Norway:

The Norwegian Directorate for cultural Heritage

Email: eeagrants@riksantikvaren.no

Website: <https://www.riksantikvaren.no>