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# Programme CZ – Human Rights

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Area of Support: Roma Inclusion and Empowerment

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Open Call for proposals of projects to be funded from the Norway Grants 2014-2021

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Call Title: Support for Roma Platforms at Local and Regional Level

## The Ministry of Finance as the Programme Operator

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announces on 23 June 2020, Open Call for proposals of projects to be funded from the **Norway Grants 2014-2021** under the **Programme CZ – Human Rights** focusing on the Area of Support ‘**Roma Inclusion and Empowerment**’.

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### I. Identification and Timetable of the Call

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<b>Programme Operator</b>	<b>Ministry of Finance of the Czech Republic</b>
<b>Call Code</b>	<b>HROVA1A</b>
<b>Call Title</b>	<b>Support for Roma Platforms at Local and Regional Level</b>
<b>Call Announcement Date</b>	<b>23. 06. 2020</b>
<b>Opening date and time for the receipt of applications</b>	<b>23. 06. 2020; 12:00</b>
<b>Closing date and time for the receipt of applications</b>	<b>30. 11. 2020; 12:00</b>

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### II. Objective and Focus of the Call

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One of the objectives of the Programme **Human Rights** is to support the inclusion and empowerment of Roma in the Czech society. To achieve this goal, it is necessary to develop appropriate measures that will strengthen the functioning of regional and local integration. Therefore, an important part of the Programme objectives is to promote dialogue between Roma representatives, organizations working predominantly with Roma, public administration and other entities involved in Roma integration. This shall be ensured through the so-called Roma platforms operating at regional and local level. The platforms composed of pro-Roma, Roma CSOs and Roma representatives shall actively participate in committees, working groups, etc. of municipalities and develop policy recommendations for local and regional authorities on integration policies and measures.

Development of cooperation between Roma civil society and all relevant actors at regional and local level is also an important prerequisite for the effective implementation of the objectives and measures of the ‘Roma Integration Strategy up to 2020’ and the forthcoming ‘Roma Integration Strategy 2021-2030’.

The experience with the projects ‘Activation and Empowerment of Roma Stakeholders through the National Roma Platform I, II, III’, implemented by the Office of the Government of the Czech Republic in 2016 - 2019, has proved that following tools are suitable for Roma activation: e.g. activities aimed at building Roma capacities through education and training, connecting of Roma leaders, establishing of contacts with relevant actors at the local level, etc.

The aim of the Call is to continue activities that support building the Roma civil society through the creation of Roma platforms at regional and local level.

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### III. Allocation of the Call

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The financial allocation of the Call decisive for the selection of the projects to be funded is 880 000 EUR (22 880 000 CZK).

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### IV. Eligible Applicants

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Eligible applicants are non-governmental non-profit organisations (hereinafter referred to as NGOs) established as legal persons in the Czech Republic, specifically:

- Association according to Act. No. 89/2012 Coll., the Civil Code as amended; Subsidiary Association representing an organizational unit of an Association is not considered an eligible applicant;
- Institute according to Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter referred to as institute);
- Special-purpose entity of a registered church and religious society established by the church and religious society for the provision of charitable services according to Act No. 3/2002 Coll., on freedom of religion and status of churches and religious societies and amending certain laws as amended (hereinafter referred to as special-purpose church entity);
- Public benefit organization according to the to Act No. 89/2012 Coll., the Civil Code, as amended, that refers to the Act No. 248/1995 Coll., on public benefit organizations and on amendments to certain acts, as amended (hereinafter referred to as public benefit organization);
- Foundation or endowment fund according to the Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter referred to as foundation or endowment fund).

The condition for submission of the application is the existence of the applicant's organization for at least 1 year. The applicant shall prove this condition by completion of the mandatory annex to the grant application, *the Declaration on Organization's Activities*.

More points will be given to projects, the implementation of which is carried out by a Roma or pro-Roma NGO (in the role of the applicant and/or the project partner) that is engaged in activities in favour of the Roma minority for at least 1 year.

It is expected the applicant fulfils the obligations stipulated by the Act No. 304/2013 Coll., The Act on Public Registers of Legal and Natural Persons, as amended.

Each applicant is allowed to submit only one application under this Call.

Potential applicants are not entitled to participate in the Call if:

- They are in liquidation, insolvency, impending bankruptcy or if insolvency proceedings are brought against them within the meaning of Act No 182/2006 Coll., on insolvency and the means of its resolution (the Insolvency Act);

- They have tax arrears in the tax records or arrears of insurance premium or of penalty on public health insurance or social security and national employment policy contributions<sup>1</sup>;
- Recovery orders have been issued against them after a previous decision of the European Commission declaring that the provided aid is unlawful and incompatible with the common market;

The conditions of applicant eligibility are assessed during the project appraisal and selection and must be met as of the date of submitting the grant application. Applicants use a solemn declaration in the grant application to state they meet the requirements of the previous paragraph.

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## **V. Eligible Partners and Support for Donor Partnership Projects**

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The application must be submitted in the partnership with **at least two NGOs** established as legal persons in the Czech Republic and at least **one of the following types of mandatory project partners**:

- **A Region**, according to Act No. 129/2000 Coll., on Regions (Regional Establishment), as amended;
- **The City of Prague (Municipal Districts of the Prague)**, according to Act No. 131/2000 Coll., on the City of Prague, as amended;
- **A Municipality with extended competence**, according to Act No. 314/2002 Coll., on the Establishment of Municipalities with Authorized Municipal Office and the Establishment of Municipalities with Extended Competence, as amended.

NGOs in the role of mandatory project partner must have one of the legal forms listed in Chapter IV Eligible Applicants. They are subject to the condition of minimum 1 year existence, to be documented by completing the mandatory annex to the application *Declaration on Organization's Activities*. Within the quality assessment of the application, projects implemented in the partnership beyond the minimum requirement (please see above) will be awarded extra points. More points will also be given to projects implemented in partnership with Roma/pro-Roma NGO(s) that is engaged in activities in favour of the Roma minority for at least 1 year.

One of the main objectives of the Norway Grants 2014-2021 is to strengthen cooperation between the Czech entities and entities from Norway. The grant applications can therefore be submitted **in partnership with relevant partner institutions from Norway**. Eligible expenditure on supporting and strengthening the partnership can be included in the project budget.

Application can be submitted in partnership with other public or private, commercial or non-commercial entities, including NGOs established as legal persons in Norway, the Czech Republic or in other Beneficiary States and international organizations or their agencies actively and effectively participating in the implementation of the project. There is no limit to the maximum number of these additional partners. Natural persons are not eligible partners.

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<sup>1</sup> The no-arrears conditions are met if the tax payer has been permitted to delay the payment of tax or to pay tax in instalments pursuant to Section 156 of Act No 280/2009 Coll., the Tax Code, or to pay insurance premium and penalty in instalments pursuant to Section 20a of Act No 589/1992 Coll. on contributions to social security and to the national employment policy.

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## VI. Eligible Activities, Period of Project Implementation and Sustainability

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The Call supports following types of eligible activities:

1) Mandatory project activity:

— Establishing regional and local Roma platform(s) composed of Roma and pro-Roma NGOs and Roma representatives.

2) Optional additional project activities:

— Deepening the knowledge of Roma among public authorities at regional and local level (history, culture, education, social exclusion, antigypsyism, etc.);

— Providing feedback on the implementation of the Roma Integration Strategy at regional or local level;

— Proposing effective policies and measures to meet the objectives of the Roma Integration Strategy at regional or local level;

— Organising and conducting workshops, courses or trainings aimed at acquiring knowledge or competence supporting Roma integration;

— Implementation of activities leading to empowerment of Roma and strengthening their capability to negotiate and promote their own interests (for example, enhancing the competence of Roma representatives in the areas of politics, media, finance, administration, etc.);

— Implementation of activities supporting community work;

— Implementation of activities aimed at improving the coexistence of Roma with the majority;

— Implementation of activities supporting good perception of Roma, presentation of good examples.

**The applicant is obliged to select mandatory activity 1) focused on the establishment of Roma platform(s) and at least one type of eligible activity from the above mentioned list of optional additional project activities.**

The key project activities must be directly linked to the above mentioned supported activities. Priority will be given to coherent projects that systematically support building Roma civil society, in which **more of the above listed activities will be combined**. Other types of activities beyond the scope of the listed ones are not eligible.

Project activities must be conducted in the territory of the Czech Republic and/or in the territory of the project partners in Norway.

**The minimum project duration is 24 months.** The deadline for completing the project implementation and all its activities is **30 April 2024**.

In the application, the applicants will describe how the proposed activities can contribute to continuation of cooperation between the NGO and a local authority.

## VII. Programme Objectives and Project Relevance

One of the objectives of the Programme is to improve the situation in the area of human rights and combat discrimination and extremism in the Czech Republic. In the Programme area No. 7 - Roma inclusion and empowerment, the Call HROVA1A aims to support Roma platforms in regions and at local level.

In order to measure the achievements of the Programme and its impact, expected Programme outcomes and outputs were identified, the indicators of which will enable to evaluate the Programme's progress. Projects to be supported under this Call shall contribute to the fulfilment of the Outcome 1 and the Output 1.2 (listed in the table below) .

An applicant shall describe the relevance of the intended project to the overall objective of the Programme, its outcome and output and set the purpose of the project in line with the focus of the Call.

In addition to the pre-defined mandatory indicators, an applicant can also select additional indicators from the list of facultative Programme indicators that are relevant to their project. An applicant will determine planned target values for both mandatory and facultative indicators (i.e. set realistic value to be achieved by the project implementation). The value of the indicators' baseline (i.e. the situation before the project started) is by default set to zero. Progress towards the fulfilment of the set target values will be monitored during the project implementation through monitoring reports that will be submitted three times a year for every four months of project implementation. An applicant selects indicators from the list of Programme indicators applicable to this Call from the table below:

<b>Programme Objective</b>	<b>Human rights situation improved and discrimination and extremism combatted at national level</b>	
<b>Programme Outcome 1</b>	<b>Enhanced inclusion and empowerment of Roma</b>	
		<b>Further Specification</b>
<b>Outcome 1 indicators</b>	Number of Roma reached by empowerment measures	Mandatory indicator, monitoring indicator, achieved value will be disaggregated by gender
	Number of jobs created	Optional indicator, monitoring indicator, achieved value will be disaggregated by gender and age
<b>Programme Output 1.2</b>	<b>Roma participation in decision making processes supported</b>	
<b>Output 1.2 indicators</b>	Number of Roma or pro-Roma organizations directly funded	Optional indicator, binding target value

Number of Roma platforms supported to participate in politics at local and regional level

Mandatory indicator, binding target value

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Note:

Mandatory means that respective outcome/output/outcome indicator/output indicator must always be selected.

Optional means that the respective output indicator can be chosen if it is relevant to the planned key activities listed in chapter VI.

**The Programme output and target values of selected output indicators are binding** as linked directly to the project activities and the project budget.

**The project implementation shall contribute to reaching the Programme outcome**, the achievement of which may depend on factors out of the project promoter's control. The target value of the Programme outcome indicator will be collected for monitoring purposes; eventual failing to achieve the target value will have to be justified in a monitoring report.

An applicant also defines outputs of project activities and their indicators. **The outputs of project activities and set indicator target values are binding** as directly linked to the project activities and the project budget.

In case the project will be implemented in cooperation with a donor partner, the applicant shall select relevant pre-defined bilateral indicators in the grant application . The bilateral cooperation will be measured on the knowledge and expertise gained from the partnership.

Detailed information on the Programme outputs and outcomes including their definitions and further information on setting of project activities outputs are provided in the Guideline for Applicants.

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## VIII. Eligible Expenditure

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Rules on the categories and types of eligible expenditure are laid down in Chapter 8 of the Regulation on the Implementation of the Norwegian Financial Mechanism 2014-2021. They are further described in the **Guideline for Applicants and the Guideline of the National Focal Point for Eligible Expenditures under EEA/Norway Financial Mechanisms 2014-2021**.

**Investment costs are not considered eligible for support under this Call.**

Investment expenditures means the acquisition of tangible and intangible fixed assets and the acquisition of real estate and / or land as specified in Chapters 3.1.3 and 3.1.5 of the National Focal Point Guide for Eligible Expenditures under EEA/Norway Financial Mechanisms 2014-2021.

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## **IX. Grant Amount – Co-financing – Advance Payments – System of Payments**

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The minimum grant amount is 50,000 EUR (1 300 000 CZK), the maximum grant amount is 300,000 EUR (7 800 000 CZK).

The maximum project grant rate is shown in the table below.

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<b>Type of applicant</b>	<b>Grant (Norway Grants 2014 – 2021 + state budget)</b>	<b>Co-financing by the project promoter</b>
Non-governmental organisation (according to the Chapter no. IV. Eligible Applicants)	100 %	0 %

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**The final date for eligibility of expenditure is 30 April 2024.**

An applicant may apply for an advance payment for up to 60 % of the awarded grant. The applicant will justify the advance payment request in the grant application.

Project promoter's expenditures will be reimbursed based on the expenses actually incurred (payment requests will be submitted together with the monitoring reports; monitoring reports shall be submitted every four months). The project promoter will provide lists of expenditures including required documents. The final payment (maximum 10% of the grant) will be reimbursed after the approval of the final monitoring report.

**There is no legal claim for the grant.**

**The Programme Operator reserves the right not to distribute all the funds available.**

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## **X. Drawing up and Submitting the Grant Application**

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Grant applications must be filled in and submitted only electronically through the information system CEDR (IS CEDR) by 30.11. 2020 12:00 p.m.

The grant application and its annexes will be drawn up in the Czech language (only given fields such as the Brief Project Summary will be filled in English) and provided in the standardised format (if the standardised format is requested for the given annex - see the Guideline for Applicants).

The planned project expenditures will be calculated in CZK.

Information on drawing up and submitting the application is provided in this Call and detailed in the Guideline for Applicants and captions and help comments in the IS CEDR.

— The Guideline for Applicants is available at [www.norskefondy.cz](http://www.norskefondy.cz).



- The application must be accompanied by all mandatory annexes - see the Guideline for Applicants. Standardised annexes can be downloaded from the IS CEDR and [www.norskefondy.cz](http://www.norskefondy.cz).
- In the course of the appraisal of the grant application, the applicant may be asked to provide additional supporting documents or data necessary for the decision on the grant award, including the request to submit paper form of some annexes. As part of the verification, the Program Operator may recommend the applicant to modify the grant application
- The mandatory data to be filled in the grant application include information on all consultants involved in the preparation of the grant application.

### **Technical requirements and recommendation**

- The IS CEDR can be accessed at [www.norskefondy.cz](http://www.norskefondy.cz); clicking the CEDR button.
- In case of technical difficulties with the preparation and submission of the grant application, it is possible to contact the hotline; contacts to be found at IS CEDR homepage, menu Contacts.
- The grant application and its annexes can be filled in gradually in the IS CEDR, the system supports continuous saving of already completed parts.
- The application and relevant requested annexes must be signed with a qualified electronic signature of the statutory or authorised representative of the applicant.
- Only information available in the grant application and its annexes will be considered for the process of project appraisal and selection. All parts of the grant application must be therefore filled in carefully, specifically and clearly.
- We recommend submitting the application sufficiently in advance before the deadline of the Call. Leaving the submission of the application to the last minute could cause problems due to the system overload.

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## **XI. Publicly Accessible Documents for the Implementation of the Norway Grants 2014 - 2021**

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Documents (Regulations, guidelines and methodologies) are accessible on the following websites:

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### **Financial Mechanism Office**

(mainly Regulation on the Implementation of the EEA Financial Mechanism 2014-2021, also Communication Manual, and other Guidelines including on Results reporting and Monitoring)

[www.eeagrants.org](http://www.eeagrants.org)

### **National Focal Point**

(mainly the Guideline of the NFP for Eligible Expenditures)

[www.mfcr.cz](http://www.mfcr.cz),  
[www.norwaygrants.cz](http://www.norwaygrants.cz)

### **Programme Operator**

[www.eeagrants.cz/humanrights](http://www.eeagrants.cz/humanrights)

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## **XII. Process of Application Appraisal and Project Selection**

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The phases of the project appraisal to be applied in the selection process of applications submitted under this Call include:

### **1) Assessment of the formal requirements and eligibility**

The formal requirements and eligibility will be assessed by the Programme Operator according to the defined criteria.

Applications that do not meet the criteria of formal requirements and eligibility will be excluded from the further appraisal. The applicant may appeal against the exclusion of the application due to a failure to meet the formal requirements and eligibility through the IS CEDR within 15 days after receiving the decision on the rejection of the application.

The applicant will be informed of any shortcomings identified that are related to correctable criteria (e.g. completeness and legibility) through the IS CEDR and invited to make corrections of the annexes to the application. The application itself cannot be amended after its submission. Formal and eligibility criteria set out in the Open Call are further detailed, including the information on whether they are correctable, in the Annex of the Guideline for Applicants (Checklist for the applicant to self-assess the compliance with formal and eligibility criteria).

## **2) Assessment of the quality of the application by external evaluators**

Each application is assessed by two external evaluators. The resulting score of the grant application is the arithmetic average of the scores of both evaluators. Please see Chapter XIII below for the detailed list of the quality criteria.

If the difference between the total scores of the evaluators is higher than 30 % of the value of the higher score, the application will be assessed by a third evaluator. The resulting score will be calculated as an arithmetic average of total scores from two evaluations, for which the total scores are closest to each other.

## **3) Assessment of the applications by the selection committee**

The selection committee receives a list of all projects that have been assessed in terms of quality. The projects are listed in order of the resulting score given by external evaluators (arithmetic average of scores). The selection committee discusses the submitted projects and submits a list of recommended projects including reserve projects to the Programme Operator - the Ministry of Finance - for the verification.

## **4) Verification by the Programme Operator**

The Programme Operator verifies the process of appraising the applications including the verification of each of the recommended applications.

## **5) Approving/ disapproving the grant**

Based on the result of the verification, the Programme Operator decides on approving/ disapproving the grant and informs the applicant about the next steps. A grant approval letter and subsequently a legal act on grant award are issued to the successful applicants. Unsuccessful applicants receive a legal act on not awarding the grant.

Start of the approved projects implementation is expected 5 months after the Call closing date for receipt of applications (i.e. May 2021).

## **Information on the conditions of state aid**

Projects, the financing of which would constitute state aid and require a notification to the European Commission, cannot be supported under this Call.

If relevant, projects might not be supported from public sources at the maximum extent as defined in Section VIII of this Call. This concerns the groups and categories of state aid where the GBER<sup>2</sup>

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<sup>2</sup> **Commission Regulation (EU) No 651/2014** of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, so-called **General Block Exemption Regulation**

must be applied - General Block Exemption Regulation (which assumes, if certain conditions are met, compatibility of the aid with the EU internal market is ensured and therefore the relevant aid can be provided without the necessity of a detailed examination by the European Commission). Another case is the provision of support in the form of de minimis (due to low amounts of aid, it is not considered state aid as it does not meet all aspects of the definition of state aid pursuant to Art. 107 of the TFEU).

### **Information about the complaint mechanism**

The implementation of the Norway Grants is based on the principles of transparency, openness and accountability with no tolerance for corruption or misuse of grants. In accordance with these principles, the applicant has the right to lodge a complaint regarding suspected abuse or irregularities related to the Norway Grants. A complaint may be submitted in the following ways:

— **electronically** by email: [stiznosti-czp@mfcf.cz](mailto:stiznosti-czp@mfcf.cz)

— in writing - by post to:

Ministry of Finance  
Department 58 - International Relations  
Unit 5804 - Center for Foreign Assistance - Preparation and Coordination  
Letenská 15  
118 01 Prague 1

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## **XIII. Criteria for Formal Requirements, Eligibility and Quality**

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### **1) Formal requirements criteria**

- The application was submitted within the due period set in the Call.
- The application is drawn up in the required language in line with the Call.
- All mandatory data are filled in the application.
- The application is electronically signed by a statutory representative of the applicant or an authorised person.
- All mandatory annexes are complete and are provided in the required form in line with the Call and the Guideline for Applicants.
- The applicant submitted 1 application<sup>3</sup>.

### **2) Eligibility criteria**

- The applicant is eligible.
- The partner/partners is/are eligible .
- The project complies with the focus of the Call (Programme area, outcome, outputs).
- The place of the project implementation complies with the conditions of the Call.
- The expected duration of the project implementation is in line with the minimum and the maximum period of implementation set in the Call.
- The requested amount of grant complies with the conditions set in the Call.

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<sup>3</sup> If the applicant submits more than 1 application, only the application submitted as first, will be considered and other applications will be automatically excluded.

### 3) Quality criteria

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#### Detailed criteria for assessing the application quality

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Evaluation criterion	Max. score for the criterion (out of 100 possible)
<b>1 Capacity and readiness of the applicant to implement the project</b>	<b>15</b>
1.1 The organizational and management structure of the project is effective and clearly described, including the division of responsibilities and competencies to ensure particular steps in implementation. The roles of each partner are clearly described.	15
<b>2 Relevance and significance of the project</b>	<b>40</b>
2.1 Project clearly contributes to the fulfilment of the Programme outcome and output stated in the Call	10
2.2 Project reaches Roma by empowerment measures.	5
— less than 20 Roma reached by empowerment measures (0 points)	
— 20 – 100 Roma reached by empowerment measures (3 points)	
— more than 100 Roma reached by empowerment measures (5 points)	
2.3 Supported activities lead to the jobs creation.	5
— 0 jobs created (0 points)	
— 1 – 4 jobs created (3 points)	
— 5 and more jobs created (5 points)	
2.4 Project is implemented in partnership beyond the minimum requirement:	10
— with only 1 of the mandatory partners <b>of the same type</b> (municipality with extended competence, region, the City of Prague/ <b>municipal district of the City of Prague</b> ) (0 points)	
— with higher number of mandatory partners of the same type (municipalities with extended competence, regions, <b>the City of Prague and/or municipal districts of the City of Prague</b> ) (5 points)	
— with municipality with extended competence and region/the City of Prague <b>or with municipal district of the City of Prague</b> (10 points) <sup>4</sup>	
2.5 The project implementation is carried out by Roma or pro-Roma NGO(s) (in the role of the applicant and/or the project partner) established as a legal entity in the Czech Republic that is engaged in activities in favour of the Roma minority for at least 1 year.	10
— 1 NGOs (3 points)	
— 2 NGOs (6 points)	

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<sup>4</sup> The grant application is awarded the maximum score for this criterion (10 points), if the project is implemented in the partnership with the municipality with extended competence and the region or in the partnership with the municipality with extended competence and the City of Prague or with the municipal district of the City of Prague.

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<b>3</b>	<b>Activities, outputs and risks of the project</b>	<b>30</b>
	3.1 The activities and outputs of the project are clearly defined and their implementation is feasible at the same time. The activities are eligible, interrelated and directed towards suitably designed outputs. Proposed activities are necessary for the fulfilment of the project purpose.	5
	3.2 The proposed time schedule of project implementation is clear, consistent and realistic, reflecting the content of project activities and their order.	5
	3.3 The results framework of the project provides clear and transparent information on the relevance of the project to the Programme, including a clearly defined purpose of the project and relevant indicators. The target values of the indicators are realistic, the indicators are quantified and objectively measurable in both quantity and time. The sources of verification of indicators are listed and will be available and suitable for verifying the target values of the indicators. The purpose of the project is in line with the desired outcome and output of the Programme.	10
	3.4 The risks of the project are clearly defined and relevant, including a proposal of elimination measures to be adopted in order to secure smooth project implementation.	5
	3.5 Publicity of the project is well-defined and clearly formulated. The project contributes to raising awareness of the Roma minority and its needs.	5
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<b>4</b>	<b>Cost-effectiveness and sustainability</b>	<b>15</b>
	4.1 A detailed project budget is indicated for the entire project period. Expenditures are eligible, the budget items are necessary for the implementation of the project activities and correspond to the project content. A clear quantification of budget items including measurable units are provided.	5
	4.2 Total project costs are adequate to deliver expected project outputs. The amount of each budgetary item is reasonable and proportionate.	5
	4.3 The proposed project activities and their outputs have the potential to generate long-term benefits for project target groups and enhance development of further activities and sustainability of the applicant.	5
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	<b>Total</b>	<b>100</b>

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### Weighted point evaluation

The minimum score of the application to advance to the next stage of evaluation is 50 points.

In order to ensure the highest level of objectivity, each external evaluator shall separately assess the fulfilment of each criterion using the below described 0-5 scale (except for the criterion where only one of the scoring options is selected). The final score for each criterion is calculated by applying the percentage rate derived from the maximum amount of points that can be obtained for the given criterion. For example, a criterion with a maximum of 10 points will be graded 4 (Good) by the evaluator. The resulting number of points for this criterion will be 8 points, i.e. 80% of the maximum number of points that can be earned for this criterion.

0 – The project does not meet the evaluated criterion or the criterion cannot be evaluated due to missing or incomplete information (the criterion is awarded 0% of the maximum score for the criterion).

1 – Very poor. The criterion has only been fulfilled in a superficial and unsatisfactory manner (the criterion is awarded 20% of the maximum score for the criterion).

2 – Poor. There are serious and substantial shortcomings concerning the given criterion (the criterion is awarded 40% of the maximum score for the criterion).

3 – Satisfactory. Although the project addresses the given criterion from a broad perspective, there are shortcomings that would require corrections (the criterion is awarded 60% of the maximum score for the criterion).

4 – Good. The project fulfils the given criterion, however space for improvement is left (the criterion is awarded 80% of the maximum score for the criterion).

5 – Excellent. The proposal successfully addresses all aspects of the given criterion (the criterion is awarded 100% of the maximum score for the criterion).

The total score is calculated as the sum of the awarded points for each criterion.

The maximum score is 100 points in total.

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## **XIV. Information on Providing Consultations on the Call**

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Any queries concerning the Call (e.g. submission of the application, conditions of the Call, the method of appraisal and award of grant) can be sent by e-mail to:

- [NF.lidskaprava@vlada.cz](mailto:NF.lidskaprava@vlada.cz) (questions related with the conceptual aim of the Call and project ideas);
- [czp@mfcrcz.cz](mailto:czp@mfcrcz.cz) (technical questions, e.g. eligibility of expenditures, co-financing, indicators etc.).

The queries may be raised no later than 5 working days before the final date for submitting the grant applications. The reply will be sent to the applicant within 5 working days, at the latest on the last day of the Call. Only replies given in writing are binding.

Frequently asked questions and answers will be published in the section Questions and Answers [www.norskefondy.cz](http://www.norskefondy.cz).